

**MILITARY DEPARTMENT OF ARKANSAS
HUMAN RESOURCES OFFICE
CAMP ROBINSON, NORTH LITTLE ROCK, AR 72199-9600
TELEPHONE: (501) 212-4208/4215; DSN: 962-4208/4215
<http://www.arguard.org/HumanResources/HROMain.htm>**

TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER 04-102T

OPENING DATE: 2 Mar 2004

CLOSING DATE: 31 Mar 2004

POSITION TITLE, SERIES AND GRADE	POSITION NUMBER	SALARY RANGE
Safety and Occupational Health Manager GS-0018-07/09/11	F8921000	GS-07: \$32,447-\$42,177 pa GS-09: \$39,690-\$51,599 GS-11: \$48,022-\$62,429

TYPE OF APPOINTMENT : Technician, Excepted, Enlisted (NTE: SMSgt/E-8)
Non-Supervisory, Permanent

NOMINATING OFFICIAL : Kenneth D. Griffin, Chief of Safety
LOCATION OF POSITION: 188th Fighter Wing, AR ANG, Fort Smith, AR 72903-6096

AREA OF CONSIDERATION: (1) Onboard qualified technicians of the 188th Fighter Wing; (2) Onboard qualified technicians of the Arkansas Air National Guard. (3) Onboard qualified technicians of the AR ARNG. (4) Qualified members of the AR ANG/AR ARNG. (5) Individuals who are not members of the National Guard, but are eligible to acquire membership in an available and compatible military grade for excepted technician positions. (This announcement runs concurrently with an AGR announcement for the same position.)

QUALIFICATION REQUIREMENTS: GENERAL: Experience, education and/or training which provided the candidate with a good understanding of administrative methods for accomplishing the work of an organization. This experience must reflect the ability to analyze problems, formulate practical solutions and to communicate effectively with others. SPECIALIZED: GS-07 must have 12 months experience which provided the candidate with a knowledge of safety procedures, methods of operation and/or standards; accident prevention; and the identification, controlling and analyzing of hazards. GS-09 must have 24 months experience as stated at the GS-07 level. GS-11 must have 36 months experience as stated at the GS-07 level. OTHER REQUIREMENT: Individual must meet all military requirements of the position without creating a grade inversion, as determined by the supervisor. IF THIS POSITION IS FILLED BELOW THE GS-11 LEVEL, THE DUTIES WILL BE ADJUSTED, COMMENSURATE TO THE GRADE, WITH A STATEMENT OF DIFFERENCES.

PLACEMENT FACTORS: Applicants should demonstrate through prior experience, education and training the following: (1) Ability to credibly communicate motivation training installation wide in classroom and work environments; in abstract and concrete principles related to safety and occupational health practices. (2) Knowledge of safety and occupational health principles, practices, techniques and standards to perform independent assignments related to inspection, detection, analysis, recommendation and follow-up on safety and health conditions in diversified environments. (3) Knowledge of work processes, methods, techniques and procedures in the following areas: aircraft maintenance, flight line operations, explosive handling, civil engineering, contractor operations, material handling and motor vehicle operations. (4) Ability to read, understand and apply comprehensive AF safety instructions, AFOSH, OSHA, NIOSH, and NFPA standards, and manage a continuing program. (5) Ability to perform mishap investigations, analyze data gathered, and provide guidance on corrective actions required to prevent recurrence of a similar mishap. (6) Ability to utilize computer bulletin board systems for retrieval and transmission of safety data reports. (7) Completion of (a) a USAF munitions course, and (b) a USAF ground safety course. Upon selection, must be a member of the 189th AW, AR ANG, and assigned to a compatible military position in AFSC 1S0X1.

SUMMARY OF DUTIES: The incumbent plans, organizes, directs and evaluates a safety and occupational health program for ground, explosive and nuclear surety (Dull Sword reporting only). Surveys, inspects, evaluates and writes report of findings on all ground and explosive-related property damage and/or personnel

SUMMARY OF DUTIES CONTINUED: injuries to include non-flight aircraft mishaps. Reviews site plans for alteration or construction of buildings, structures, maintenance areas, machines or roadways and coordinates with civil engineering to insure integration of accident prevention principles (proper lighting, machine guards, ventilation, positioning of ground support equipment, proper placement of safety signs, markings, etc.) in compliance with applicable OSHA, DOL, EPA, AF and ANG regulations. Conducts human factor studies in areas for which standards or criteria have not been developed to discover mishap and hazardous condition causes and relationships in order to reduce or prevent their severity. Plans, schedules and conducts safety training classes, lectures, conferences, briefings, meetings and demonstrations; prepares safety training materials and guides for all assigned personnel; assists supervisors in preparing materials for safety topics. Coordinates with federal, state, municipal and private industry to obtain safety materials and to facilitate adaptation of industrial safety practices to military methods. Conducts promotional campaigns to stimulate interest in accident prevention. Maintains accident records and evaluates accident data to detect common patterns and trends. Performs other duties as assigned.

APPLICATION INSTRUCTIONS: Individuals meeting General and Specialized Qualification Requirements may apply by submitting either OF 612, Optional Application for Federal Employment, or a resume, or other written format, with attachments listed below, so that it will arrive on or before the closing date of the Employment Opportunity Announcement. **WHATEVER APPLICATION FORMAT IS USED, IT IS CRITICAL THAT ALL REQUIRED INFORMATION IS SUBMITTED, PARTICULARLY ALL EXPERIENCE PERTAINING TO SPECIALIZED QUALIFICATION REQUIREMENTS.** Individuals submitting incomplete applications may lose consideration for a position. Submit applications to the Human Resources Office, Camp Robinson, North Little Rock, AR 72199-9600, or to the 188th FW/DPM, 4850 Leigh Ave., Fort Smith, AR 72903-6096. **Application must be signed in original ink. FAXED, INCOMPLETE, AND/OR UNSIGNED APPLICATIONS WILL NOT BE CONSIDERED.** Male applicants between the ages of 18 and 25 must be registered with the Selective Service System, as provided in Section 1622 of the Defense Authorization Act of 1986, prior to appointment to a Civil Service position for which selected. Applicants not registered prior to age 26 are ineligible for employment in the Federal Civil Service System. Evaluation will be based on the experience/qualification requirements stated in the announcement; therefore, it is important that every requirement be based on the application. When possible, experience should be explained in terms of knowledge, skills and abilities. Substantial changes in duties and responsibilities should be fully explained so that appropriate credit may be given. Required attachments to the application are as follows:

1. AG AR Ark Form 1: Chronological Summary of Military Experience. Include assignments, training and experience, and AFSCs/MOSs awarded.
2. AG AR Ark Form 6: Military and Civilian Education. Include hours or weeks, and dates completed. If attendance was less than full time (i.e., night school) indicate actual hours.
3. AG AR Ark Form 22: Pre-Appointment Certification Statement.
4. SF 181: Race and National Origin Identification

This position with the Arkansas National Guard is a Title 32 USC 709 position, not Title 5, and as such has different RIF criteria, certain grade and promotion limitations, and no Veterans Preference. Direct Deposit/Electronic Funds Transfer of Civilian Pay is required as a condition of employment/promotion/reassignment. Initial inprocessing of new employees will include enrollment procedures. PCS may be authorized in accordance with Joint Travel Regulations.

THE ARKANSAS NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER, AND AS SUCH, ALL APPLICATIONS FOR THIS POSITION WILL RECEIVE CONSIDERATION WITHOUT DISCRIMINATION FOR ANY NON-MERIT FACTORS, SUCH AS RACE, SEX, NATIONAL ORIGIN, POLITICS, MARITAL STATUS, AGE, OR MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

//SIGNED//
GERALD L. ROBINSON
Capt, AR ANG
Supervisor Human Resources Specialist
(Classification)

